### Ref. No: GLBITM/NOTICE/RO/2023-24/Dated : 30.08.2023 NOTICE FOR REGISTRATION (B.Tech.3<sup>rd</sup> and 5<sup>th</sup> sem., SESSION 2023-24)

All students are hereby informed that classes for **B.Tech.3<sup>rd</sup> and 5<sup>th</sup> Semester, session 2023-24** will commence from **15.09.2023 (Friday)**. All eligible students are required to complete requisite online registration process before commencement of classes as per AKTU directives.

#### Online Registration process is given below:

Link for online registration on ERP Portal: <u>https://glbg.servergi.com:8072/ISIMGLB/Login</u>

1. **<u>STEP-1</u>**: Deposit college fees / other dues though following payment option:

#### A - Payment Gateway (students are advised to prefer this option)

Login to ERP portal <u>https://glbg.servergi.com:8072/ISIMGLB/Login</u> by using Login ID and Password. Click on **Fees** icon then **Ledger** Then **Pay Online**. After successful payment you can download fee receipt.

#### **B - Online (IMPS /NEFT/RTGS):**

Beneficiary Name: G.L. Bajaj Institute of Technology and ManagementAccount No. : 025401004517IFSC Code : ICIC0000254Bank Name : ICICI Bank LtdAddress : Krishna Apra Royal Palaza,Gr.Noida,Gr.Noida,

(Send UTR No., Bank Name, A/c Holder Name, Student Name, Student Admission No., amount & date of transaction to email id <u>feereceipt@glbitm.org</u> for fee receipt generation)

#### C - Demand Draft:

in favour of "G.L. Bajaj Institute of Technology and Management" payable at Greater Noida /Noida/Delhi. Receipt issued will be subject to realization of amount (*Mention Student Name, Branch, Admission No., Mobile No. on back side of DD*).

# Note-1: Fee receipt generation process may take 24 Hrs. after receipt of DD/payment details through email in Office. Fee receipt can be downloaded from SIMGLB/login. Note-2: Do not deposit CASH in Institute Bank Account

2. <u>STEP-2</u>: After Generation of fee receipt, fill prescribed Registration Form available on ERP Portal by using Login ID and Password. Click on <u>College Registration</u>, fill the requisite data and submit. In case of any problem please contact to respective Head of Department.

## Note-2: Students are required to provide correct information in the interest of their placement activity, university examination and government schemes etc.

3. In case of non-attending of classes regularly from the date of commencement as notified above, the registration may be treated as cancelled and student may be liable to re-register as per institute rules. For attendance criteria, total classes will be calculated from the date of commencement of classes.

4. All Student are required to contact their respective department for other information related to academic activities and time table. Further, students are required to attend training classes as per the time table issued by the department of training and skill development.

5. Ragging is strictly prohibited and punishable offence as per the directives of Hon'ble Supreme Court of India. All students are hereby required to refrain from this evil act.

6. All Students are required to wear institute ID card and uniform. Failing to which entry to the campus will not be permitted.

**Health Advisory:** As per Government quidelines, everyone has to be vaccinated on time and should follow protocol for pandemic and other infection diseases.

#### (REGISTRAR)

Copy to: -

- 1. The Director For kind information please.
- 2. All Deans For kind information please.

3. All Head of Departments (With a request to make the necessary arrangements for classes as per schedule and establish a helpdesk in your department for student's online registration of the students of your department)

4. All Faculty and Staff members (through e-mail) for necessary compliance at their end.

5. All Notice Boards / website / e-mail to all students.